

# POSITION DESCRIPTION



*St Thomas Netball Club- Work Hard, Play Fair, Have Fun*

<b>Position Title:</b>	<b>Coaches' Coordinator</b>
<b>Reports to:</b>	Executive and General Committee <b>Direct Reports:</b> Club Coaches
<b>Employment Status:</b>	Volunteer
<b>Time Commitment</b>	Variable- (no more than 6 hours per month)
<b>St Thomas Netball Club</b>	<p>STNC is a not for profit, member-based organisation. The committee is run by volunteers to ensure the ongoing support of the sport of netball in the Whitehorse community.</p> <p>STNC moto is <i>Work Hard, Play Fair, Have Fun</i>. Our Values are Inclusivity, Teamwork, Respect &amp; Development.</p>
<b>Commitment to Child Safety</b>	<p>We require all members above the age of 16 who coach, supervise or are part of the committee to have a valid WWC confirmed by the club. Netball's Commitment Statement to Safeguarding Children and Young People and other important information can be found at <a href="https://vic.netball.com.au/child-safety-netball">https://vic.netball.com.au/child-safety-netball</a></p> <p>At STNC we embrace diversity in gender, age, ethnicity, disability, religion and sexual orientation. We are committed to providing a safe environment for children across Netball.</p> <p><b>STNC Commitment to Safeguarding Children &amp; Young People</b></p> <p>Every person in the netball community has a responsibility to understand their role in ensuring the safety and wellbeing of all children and young people in our care. STNC is committed to promoting and protecting the rights of children and preventing abuse from occurring by fostering a culture where children feel safe and empowered. We also seek to ensure the cultural safety of First Nations children, children from culturally and/or linguistically diverse backgrounds and children with a disability.</p>

## Primary Purpose of Position

- Responsible for the training, development and management of coaches

## Key Responsibilities

- Conduct regular meetings with the coaches and report to the committee the outcome of the meetings
- Liaise with Netball Vic on coaching courses/clinics and accreditation
- Disseminate information to coaches regarding courses and seminars and provide coaching advice and support where possible
- Foster the growth and raise the standards of the coaches
- Encourage beginner coaches including players and parents to undertake formal coach education and or become accredited coaches
- Liaise with the Secretary to maintain records of coaching service and accreditation
- Liaise with the Treasurer in formulating a budget anticipating cost of coaching
- Ensure all coaches are recognised for their efforts per the associations volunteer guidelines
- Be the first point of contact for conflict resolution for players and coaches

Knowledge, Skills & Abilities
<ul style="list-style-type: none"><li>● Can communicate effectively and has good interpersonal skills</li><li>● Positive and enthusiastic</li><li>● Well organised and able to work in an orderly manner</li><li>● Be able to relate to a diverse group of individuals</li><li>● Can maintain confidentiality on relevant matters</li><li>● Has a good working knowledge of the Constitution, By-laws, Rules and Policies of the organisation</li><li>● Ethical, honest and trustworthy</li><li>● Dedicated association person</li><li>● Hold a minimum of Development Coaching Accreditation</li></ul>



Other Requirements
<ul style="list-style-type: none"><li>● Induction Training</li><li>● Police Check</li><li>● Working with Children Check</li><li>● Other (please specify)</li></ul>