

POSITION DESCRIPTION

St Thomas Netball Club- Work Hard, Play Fair, Have Fun



Position Title:	Child Safety Officer
Reports to:	President Direct Reports: Nil
Employment Status:	Volunteer
Time Commitment	Variable- (no more than 6 hours per month)
St Thomas Netball Club	<p>STNC is a not for profit, member-based organisation. The committee is run by volunteers to ensure the ongoing support of the sport of netball in the Whitehorse community.</p> <p>STNC moto is <i>Work Hard, Play Fair, Have Fun</i>. Our Values are Inclusivity, Teamwork, Respect & Development.</p>
Commitment to Child Safety	<p>We require all members above the age of 16 who coach, supervise or are part of the committee to have a valid WWC confirmed by the club. Netball's Commitment Statement to Safeguarding Children and Young People and other important information can be found at https://vic.netball.com.au/child-safety-netball</p> <p>At STNC we embrace diversity in gender, age, ethnicity, disability, religion and sexual orientation. We are committed to providing a safe environment for children across Netball.</p> <p>STNC Commitment to Safeguarding Children & Young People</p> <p>Every person in the netball community has a responsibility to understand their role in ensuring the safety and wellbeing of all children and young people in our care. STNC is committed to promoting and protecting the rights of children and preventing abuse from occurring by fostering a culture where children feel safe and empowered. We also seek to ensure the cultural safety of First Nations children, children from culturally and/or linguistically diverse backgrounds and children with a disability.</p>

Primary Purpose of Position
<ul style="list-style-type: none"> To deliver advice and awareness within the Club around developing a child safe environment

Key Responsibilities
<ul style="list-style-type: none"> The Child Safe Officer may work with the Club to develop procedures specific to that club to assist with minimising risk to children, provide education to coaches, administrators and club members, promote the policies and procedures and provide advice if required Understand the importance in adopting appropriate screening processes for members working with children and the requirement for criminal history assessments Have a good Knowledge of Netball Victoria's Child Safety in Netball Policy and Code of Conduct Understand the definitions and indicators of child abuse and neglect Acquire knowledge and understanding of the requirement under the Children's Protection Act 1993 of the legal responsibilities of staff and volunteers working with children Have knowledge of the Child Abuse Report Line processes and procedures outline in Netball Victoria's Child Safety in Netball Policy. Have a good understanding of Victorian Legislation in relation to the seven child safety standards

Responsibilities of the Club
<ul style="list-style-type: none"> ● Develop a risk management plan addressing the safety of children with respect to other people within the organisation ● Educate and ensure members have access to Netball Victoria's Child Safety in Netball Policy ● Have guidelines and procedures that support the policy ● Educate and ensure members have access to Netball Victoria's Child Safety in Netball Policy ● Consider clear recruitment procedures for volunteers eg. Referee checks, qualification checks if applicable ● Provide staff and volunteers with information or training around child safe environments, and provide support in their roles ● Encourage the participation of children in decision making (let them have a say or provide feedback) ● Ensure that all staff and volunteers are aware of their mandated notification obligations
Knowledge, Skills & Abilities
<ul style="list-style-type: none"> ● Good interpersonal and communication skills ● Able to understand and disseminate the information to the members about association policies ● Able to keep and maintain accurate records ● Well organised and able to work in a logical orderly manner. ● Ethical, honest and trustworthy ● Dedicated association person ● Sympathetic and empathetic
Other Requirements
<ul style="list-style-type: none"> ● Induction Training ● Police Check ● Working with Children Check ● Other (please specify)